

NOTICE OF DECISION OF THE DIRECTOR OF PLANNING, ECONOMIC DEVELOPMENT & PROPERTY

Pursuant to the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012, Regulation 13(1) and Section 9F (4) of the Local Government Act 2000

Building Cleaning Services Contract Award

This decision is made pursuant to the delegation approved by Cabinet at its meeting on 25 January 2018 – Minute No. EX/76 refers

<p>Decision</p>	<p>To approve the award the contract for the provision of building cleaning services following a competitive OJEU tender process in collaboration with Crawley Borough Council and Mid Sussex District Council.</p> <p>The outcome of the evaluation process is detailed in an Exempt Appendix to this Notice of Decision.</p>
<p>Reason for Decision</p>	<p>The Council currently has a contract in place with Monitor Cleaning Services that is set to expire on 31st May 2018, The Contract has been in place since 2013, following a competitive OJEU compliant tender process in collaboration with both Crawley Borough Council and Mid Sussex District Council. The contract covers a range of cleaning requirements across a range of properties owned by the Council, including the town hall, community centres, pavilions and public toilets.</p> <p>The Council also has a separate contract in place with Ultraclean for cleaning services for the Capitol Theatre and Museum. This contract is also set to expire in June 2018.</p> <p>The Council decided to combine the requirements into one OJEU tender process which has just been concluded. The tender was run in collaboration with Crawley Borough Council and Mid Sussex District Councils. In line with the Constitution, Cabinet would normally award any contract with a total value over £250,000. Due to tight implementation timescales and the requirement to obtain Cabinet approval from each of the authorities participating in the tender process, the report to Cabinet on 25th January 2018 recommended that the best approach to meet the contract start date is to seek approval to delegate the contract award decision to the Director of Planning, Economic Development & Property, after speaking to the Cabinet Lead for Finance &</p>

	Assets to avoid this delay.
Possible alternatives considered but rejected	The options considered are set out in the Cabinet Report of 25 th January 2018.
Conflict of interest and any dispensations granted	None
Date of Decision	13 April 2018

Signed:

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Director of Planning, Economic Development & Property